



Home Improvement Application

Must live in Greenwood Indiana city limits to be eligible.

Thank you for your interest in Habitat for Humanity's Home Improvement Program.

Please mail application to:

401 Mooreland Drive, New Whiteland, IN 46184

Incomplete applications will not be reviewed.

The person listed on this application under Section 1 **MUST** legally own and live in the house where improvements are to be made.

Section 1 – Applicant (Homeowner) Information

Applicant (Legal Name): 18 years or older

Email: Contact Phone #:

Co-Applicant (Legal Name): 18 years or older

Email:

Address (where you live and where the repair work will be done):

Street: Zip:

Number of years at this address: Year home was built if known:

Is mortgage paid current? Yes No

Are property taxes paid current? Yes No

Is homeowner's insurance paid current? Yes No

List **ALL** people living in the home including applicant(s):

Full Legal Name	Relationship to Applicant	Is this person listed on house mortgage/deed?	Gross Monthly Income (Before Taxes)	Do you live in the house full time?



Section 2 – Home Improvement Request Information

This program is for low to moderate income homeowners who need assistance with home improvements. Below is a list of potential home improvements. Please describe request in as much detail as possible.

painting - siding repair - gutters/downspout repair - landscaping - fence repair - ramp/rail repair/installation - windows - doors - lot clean up - roof repair - HVAC - other

List details/description of Home Improvement request:

Section 3 – Habitat Partnership

I understand to qualify I must meet the program requirements.

I have no present intention to move or offer my home for sale for at least the next three years.

I confirm that, except for the condition(s) listed on this application, my home is a safe place for Habitat representatives. If any unsafe condition exists, I will safeguard the area and inform Habitat representatives of the situation.

I will return phone calls/emails within 24 hours and submit any additional requested information with 5 business days of request.

Applicant Signature _____ Date _____

Co-Applicant Signature _____ Date _____
If applicable

Next Steps

1. Return completed application to: Habitat for Humanity of Johnson County, Home Improvement Program, 401 Mooreland Drive, New Whiteland, IN 46184
2. Applications will be qualified based on program requirements, funding and NEED.
3. **If approved:** A HFHJC representative/contractor will contact you to arrange a visit to evaluate the scope of the project and determine the cost.
4. Project will be scheduled once all paperwork is complete.
5. If Habitat is unable to do your home improvement you will be notified as soon as this determination is made.

HFHJC reserves the right to decline any request it deems unsafe or outside the scope of the program.





Home Improvement Application Supporting Documentation Checklist

All applications **MUST** provide the following documentation to be considered for the program.

- Completed signed application.
- Last three (3) months paystubs and/or SSI/disability statements, along with list of any other household income (child support, alimony, unemployment, commissions, tips, bonuses, self employment, or other income etc.)
- W-2's/1099's for all household income reported on tax returns, last filing.
- Federal tax return showing adjusted gross income for all household income, last filing.
- All other asset statements including but not limited to savings accounts, checking accounts, money market accounts, mutual funds, equity in rental property, retirement, pension, treasury bills, certificates of deposit, revocable trust, whole life insurance policy, lump sum inheritance, lottery winnings, insurance settlements, stocks, bonds, 401k, workers compensation, severance pay, welfare assistance, alimony, re-occurring cash gifts, net income from real or personal property or any other income/assets.
- Current mortgage statement showing account status. If house is paid off, provide proof of ownership.
- Proof of homeowner's insurance, paid current.
- Proof of property taxes, paid current.
- If you have already obtained any quotes, please provide.